

BUSINESS LICENSE APPLICATION

\$35 FOR MOST BUSINESSES PAYABLE BY CASH, CHECK OR CREDIT CARD Customer Service Center 90 E. Civic Center Dr. Gilbert, AZ 85296 (480) 503-6700 www.gilbertaz.gov

A Community of Excellence

LIQUOR LICENSE APPLICANTS MUST FIRST APPLY AT THE ARIZONA DEPT OF LIQUOR

1. Business Owner/Applicant Information		
Business Owner Name	Title	
Address		
	City State Zip	
Phone Fax E-ma		
Circle Type of Ownership*: Public Non-profit Family Private LLC Corp Partnership *Individual, sole proprietorship or husband and wife businesses must complete a <u>Licensing Eligibility Form</u> , provide picture ID and submit with this application		
2. Business Information		
Business Trade Name	AZ Sales Tax #	
Location	Suite #	
(where business	s takes place)	
Mailing Address		
(if different from above)		
PhoneFaxE-r	mail	
Website Date to begin in Gilbert		
Exact Nature of Business*		
*A Use permit is required for some businesses including: pawn shops, adult businesses, tattoo/piercing studios, non-chartered financial institutions and smoking lounges.		
All Businesses With A Physical Location In Gilbert Must Su	ubmit A Supplemental Wastewater Questionnaire	
Is your business located in Gilbert and home based? ☐ Yes ☐ No If yes, please also complete a Home-Based Business Questionnaire supplement and submit with this application.		
3. Is your business located in Gilbert but not home based? □ Yes □ No If yes, you may be required to obtain a Certificate of Occupancy prior to starting business in Gilbert. Please complete the following information:		
Owned or Leased* Total Sq Ft # of F/T Employees # of P/T Employees		
Contractors# of shifts per day# of operating days per week Gross Annual Payroll		
Business Sector (Please circle one) Advanced Manufacturing - Aerona	autics & Defense – Agriculture - Building & Construction –	
Communication - Consumer Goods & Services - Convention/Tourism - Energy & Utilities - Finance - Forestry - Government -		
Health care-Industrial-Insurance-Minerals-Pharmaceuticals-Production	cer – Real Estate – Retail Related – Technology/Information	
- Telecommunications – Transportation		

4. *If leasing commercial space, please provide Landlord Information: NamePhone
Address_
Is this space currently vacant? ☐ Yes ☐ No
5. Transient Merchants License fee \$55/yr or \$15/event
Please list goods to be sold:
Name of individual who will be selling:
Event Name (if applicable):
If a vehicle is to be used: Make Model License Plate Transient Merchants, include with this application: a. Copy of your Arizona driver's license b. Copy of vehicle liability insurance: bodily injury, \$100K per person, bodily injury, \$300K per accident; property
damage, \$25K per accident c. If selling food: copy of County Permit d. Have you used any other names in the last 5 years than you listed under "applicant"? If so, list here:
e. Have you been convicted of any felony, misdemeanor or violated any ordinance? Yes No If yes, list the nature of the offense & punishment:
6. PAWNBROKER, JUNK/SECONDHAND DEALER
Secondhand dealers: indicate here if dealing in precious items: Yes No Precious items include gold, silver, platinum or jewelry containing gold, silver, platinum, stones, gems or pearls.
license fee: Pawnbroker \$200/yr & \$5,000 reporting fee/yr Junk/secondhand dealer - \$200/yr
A \$500 reporting fee/yr applies to junk/secondhand dealer's selling precious items.
7. ADULT BUSINESS, ESCORT, MASSAGE THERAPY ESTABLISHMENT
PLEASE ALSO SUBMIT WITH THIS APPLICATION THE FOLLOWING FOR APPLICANT, OPERATORS AND/OR EMPLOYEES: a. Names you have used in the last 5 years other than what is listed under "applicant".
b. Copy of driver's license c. Copy of a government photo ID d. Two portrait photos taken within the last 6 months e. Copy of AZ massage license for all therapists f. Two copies of the floor plan for the establishment
(Attach additional pages if necessary) LICENSE FEE: ADULT, ESCORT AND MASSAGE THERAPY ESTABLISHMENT - \$200/YR
8. Temporary Banners and Permanent Signs require a permit Apply for a Burglar Alarm Permit
9. THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.
Signature Date
Printed Name